

**COUNTY RECORDERS' ASSOCIATION OF CALIFORNIA  
and  
CALIFORNIA ASSOCIATION OF CLERKS & ELECTION OFFICIALS**

**Joint New Law Workshop & Seminar**

**CONFERENCE INFORMATION**

**DATES TO NOTE:**

→ Conference Dates	December 6, 7, 8 & 9, 2011
→ Registration and check due To ensure space	<b>November 10, 2011</b>
→ Hotel deadline for group rate	November 10, 2011
→ Last day to cancel in order to receive Refund, minus \$100	November 10, 2011
→ Setup 10 – noon, Hyatt Regency	Wednesday, December 7, 2011
→ Breakdown after 4 p.m.	Thursday, December 8, 2011

**EXHIBITOR INFORMATION:**

Each exhibitor will be provided one draped table in an eight linear foot space, no pipe and drape enclosure. All tables will be provided standard electric hookup. Contact the hotel directly by calling Julie Neberman in Sales at (916) 321-3525 for any special requirements such as additional power, monitors, internet connections, and small screens as overhead projection on walls is prohibited.

**RESERVATIONS:**

The Hyatt Regency Hotel will host this workshop. Room rates are \$152.00 single or double occupancy. Reservations can be made by calling the hotel at (916) 443-1234. Requests for hospitality suites should also be made directly to the Sales Department for group rate information.

**SHIPPING:**

You may ship your equipment no more than two days prior to the conference to:

XXX Your Name and Company Name  
Exhibitor for CACEO  
C/O Julie Neberman, Sales Manager  
1209 L Street  
Sacramento, California 95814

**SECURITY:**

Security will be provided overnight Wednesday and during lunch break Thursday.

**DRAWINGS:**

There will be an Exhibitor Bingo game played throughout the conference with drawings during Thursday breaks. If you wish to participate, you are asked to provide a token gift (\$25 or less) for the bingo give away. This is in addition to any Exhibitor door prize type drawing you might have planned. As usual, the door prize drawings will be during the Thursday afternoon break just prior to tear down.

**QUESTIONS:**

Chrissi Keller  
Conference Coordinator  
(360) 652-8553; FAX (360) 652-8625  
Cell (425) 268-7935  
Email: [cckeller52@gmail.com](mailto:cckeller52@gmail.com)