

OFFICERS 2008-2010

REBECCA MARTINEZ
PRESIDENT
Madera County

GAIL PELLERIN
VICE PRESIDENT
Santa Cruz County

CATHY DARLING
TREASURER
Shasta County

NEAL KELLEY
SECRETARY
Orange County



CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

Rebecca Martinez, President
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BOARD OF DIRECTORS

APPOINTED:
GINA ALCOMENDRAS
Santa Clara County
JANICE ATKINSON
Sonoma County
DARLENE BLOOM
Orange County
FREDERICK GARCIA
Sacramento County
JOSEPH HOLLAND
Santa Barbara County
DEAN LOGAN
Los Angeles County
KATHIE MORAN
Colusa County
DOLORES PROVENCIO
Imperial County
SUSAN M. RANOCHAK
Mendocino County
JULIE RODEWALD
San Luis Obispo County
KAY VINSON*
City Clerk, Murietta
* non-voting member

ELECTED:
JULIE BUSTAMANTE
Northern Area
Lassen County
BARBARA DUNMORE
Southern Area
Riverside County
LINDSEY MCWILLIAMS
Bay Area
Solano County
LEE LUNDRIGAN
Central Area
Stanislaus County
JILL LAVINE
Mother Lode Area
Sacramento County

ADVISORY COUNCIL
STEVE WEIR
Contra Costa County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County
JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County
VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LAVINE
Sacramento County
DEBORAH SEILER
San Diego County

BOARD OF DIRECTORS MEETING AUGUST 20, 2009 LOS ANGELES, CALIFORNIA

President Rebecca Martinez called the meeting to order at 10:20 a.m.

Present:

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|---------------------------------|
| Barbara Dunmore, Riverside |
| Deborah Seiler, San Diego |
| Jill Lavine, Sacramento |
| Julie Rodewald, San Luis Obispo |
| Joe Holland, Santa Barbara |
| Steve Weir, Contra Costa |
| Gail Pellerin, Santa Cruz |
| Gloria Colter, Sonoma County |
| Cathy Darling, Shasta |
| Janice Atkinson, Sonoma |
| Rebecca Martinez, Madera |
| John McKibben, Los Angeles |
| Darlene Bloom, Orange |
| Neal Kelley, Orange |
| Dean Logan, Los Angeles |

Welcome and introductions by President Becky Martinez. The meeting was called following the 2009 Annual Conference after Steve Weir raised concern that the association could go negative from a financial perspective. Other items were added to the agenda as a regular Board of Directors meeting had been called.

Minutes from the July 14, 2009 Board of Directors meeting were reviewed. One correction was noted (correct spelling of John McKibben's name). MOTION to approve made by Julie Rodewald and Second by Steve Weir.

In addition the Strategic Planning notes were also reviewed and a MOTION to approve was made by Cathy Darling and Second by Steve Weir.

BUDGET / CONFERENCE HOTEL / LEGISLATIVE COMMITTEE FEES

Cathy Darling reported that information received just prior to the meeting from Sandy Reedy showed a \$13,000 loss at the annual conference. This resulted from the cancellation of 60 rooms just prior to the conference.

Becky Martinez said that a decision for the 2010 Monterey conference should be made with respect to cancellations. She feels that if someone makes a reservation they should be responsible for the first day.

Gail Pellerin pointed out that if you cancel your room by the hotel's internal cutoff that individuals should be protected. Everyone agreed this would depend on the negotiated terms with the hotel.

Janice Atkinson said that the registration cutoff should be out far enough from the date of the conference so that proper planning can take place.

Janice Atkinson made the MOTION to grant authority to the association's conference coordinator to negotiate with hotels to make individuals responsible for their registrations (even if they cancel), which was seconded by Gail Pellerin. MOTION WAS APPROVED UNANIMOUSLY

Becky Martinez noted that the previous audit recommendation was adopted and that the association's Treasurer maintains financial software as we go forward – books should be run on the same software. Becky raised several issues such as how will the association keep its books going forward and will we use a cash basis or modified accrual method. Becky noted that we have been using a cash method to keep track of when cash is received but that under this method dues may not be reflected in the year they were billed.

Becky said that there is difficulty figuring out if the money is in the appropriate fiscal year when you are trying to balance a budget. Gail Pellerin added that she felt the budget should reflect this option (modified accrual budget).

After a brief discussion about Legislative Committee meeting fees it was decided informally by the Board that the fee should be reduced from \$55 to \$35 effective with the January 2010 meeting. This was due to the reduction in expenses after the decision was made previously to discontinue the meetings at hotels.

The proposed 2009/2010 budget was discussed at length. Each line item was reviewed by the Board and adjustments were made after discussion.

Steve Weir made the MOTION to adopt the 2009/2010 budget as presented, which was seconded by Julie Rodewald.

Janice Atkinson made an AMMENDED MOTION to adopt the 2009/2010 budget as presented in Mr. Weir's MOTION and to also reflect that the Legislative Committee fees shall be decreased to \$35 beginning with the January 10, 2010 meeting, which was seconded by Julie Rodewald. MOTION WAS APPROVED UNANIMOUSLY.

Janice Atkinson added that adopting the budget earlier in the year ahead of our fiscal year would help with planning for the annual conference. After a brief discussion it was determined that a bylaws change would be required and would be looked at in the future.

DUES DISCUSSION

Steve Weir distributed to the Board members a proposed fee increase – phasing in over 3 years was also included in his presentation - \$18,300 was projected to be the net increase for the association at the end of the three year period. The proposal used a sliding fee scale (larger for counties based on population).

Darlene Bloom pointed out that in many counties the disciplines are combined into one department which would make the burden on some counties disproportionately greater than on others.

Joe Holland suggested that there should be further discussion and that the issue needed further analysis.

Julie Rodewald would like to include direction that it be a one cost per county model – which would reduce the burden some counties would face.

Steve Weir noted that this could be achieved but that equity issues would keep the revenue neutral.

It was decided collectively that the committee formed to explore a dues increase should revisit the concept – looking at one principle fee per county – discussion continued on whether it should be per discipline or shared. A suggestion was made to bring it back to New Law in December 2009 – Joe Holland, Julie Rodewald and Janice Atkinson were asked (and agreed) to work together and report back to Board of Directors at New Law. Steve Weir added that he felt that he had exhausted his examination of the matter and felt it would be better to allow the others to look at the issue.

CONDITIONAL VOTER REGISTRATION CONCEPT

President Martinez began the discussion and pointed out that this was not put on the agenda to usurp the responsibility of the Legislative Committee, but was made at the request of a member of the Board of Directors.

Joe Holland gave a breakdown of the proposed bill and background as well as a discussion of the conference call that took place among the counties and the Secretary of State. Joe asked that it be placed on the agenda since the Legislative Committee took no action in July 2009. It was pointed out that the latest draft from the Secretary of State was dated August 14, 2009. It was pointed out that the CVRP proposal was the result of a working group made up of county elections officials and the SOS.

Steve Weir asked why the association has a Legislative Committee if the Board of Directors will make decisions outside of their purview. Joe outlined that he felt this was a different approach since it was a concept and not a published bill.

Janice Atkinson said that since there is not a bill number it does appear to be different than other legislation.

Becky Martinez pointed out that the Board of Directors is the executive body for the association and that the Legislative Committee is an arm of that body. There shouldn't be an issue or feeling that the Legislative Committee authority was bypassed in any way.

Neal Kelley said that the association should move forward and that the Board of Directors should take an active leadership role on matters of importance to the body as a whole.

Dean Logan said that he agreed that this was a different matter than introduced legislation and felt that the association should take a stand on the issue.

Joe Holland made a MOTION to support the concept of CVRP and that a letter or paper should be written outlining what the association likes about the concept, which was seconded by Gail Pellerin. A hand vote was conducted by President Martinez and it was recorded that there were 9 ayes and 2 nays. MOTION WAS APPROVED BY A MAJORITY.

Steve Weir made a MOTION that the issue be sent back to the Legislative Committee for discussion, which was seconded by Barbare Dunmore. Further discussion took place – Joe Holland noted that the 9-2 vote means that the Board of Directors should be the body to handle the letter/position and the Legislative Committee should not be the group to deal with the concept issue.

Gail Pellerin offered an AMENDED MOTION to ask that the group be identified and should include Joe Holland, Steve Weir, Deborah Seiler and Jill Lavine. Barbara Dunmore agreed to the amendment. Further discussion took place – Neal Kelley pointed out that there may be other counties working on supporting the concept and that it would be better to keep the concept and position with the Board of Directors as a whole. Dean Logan also pointed out that it sets a precarious precedent if the will of the Board of Directors is not followed.

Gail Pellerin withdrew the MOTION.

It was agreed that Joe Holland, on behalf of the Board of Directors, would draft a letter of support of the concept of CVRP (and copy the Legislative Committee co-chairs), which would be distributed to the Board of Directors in the near future for review.

ADJOURNMENT

Respectfully submitted,

Neal Kelley, Secretary