

**OFFICERS 2008-2010**

REBECCA MARTINEZ  
PRESIDENT  
Madera County

GAIL PELLERIN  
VICE PRESIDENT  
Santa Cruz County

CATHY DARLING  
TREASURER  
Shasta County

NEAL KELLEY  
SECRETARY  
Orange County



# CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

Rebecca Martinez, President  
Madera County Clerk-Recorder  
200 West 4<sup>th</sup> Street, Madera, CA 93637  
(559) 675-7721; FAX (559) 675-7870  
E-Mail: [rmartinez@madera-county.com](mailto:rmartinez@madera-county.com)  
Website: [www.caceo58.org](http://www.caceo58.org)

**BOARD OF DIRECTORS**

**APPOINTED:**

GINA ALCOMENDRAS  
Santa Clara County  
JANICE ATKINSON  
Sonoma County  
DARLENE BLOOM  
Orange County  
FREDERICK GARCIA  
Sacramento County  
JOSEPH HOLLAND  
Santa Barbara County  
DEAN LOGAN  
Los Angeles County  
KATHIE MORAN  
Colusa County  
DOLORES PROVENCIO  
Imperial County  
SUSAN M. RANOCHAK  
Mendocino County  
JULIE RODEWALD  
San Luis Obispo County  
KAY VINSON\*  
City Clerk, Murietta  
\* non-voting member

## BOARD OF DIRECTORS MEETING AUGUST 20, 2009 LOS ANGELES, CALIFORNIA

President Rebecca Martinez called the meeting to order at 10:20 a.m.

**Present:**

Barbara Dunmore, Riverside
Deborah Seiler, San Diego
Jill Lavine, Sacramento
Julie Rodewald, San Luis Obispo
Joe Holland, Santa Barbara
Steve Weir, Contra Costa
Gail Pellerin, Santa Cruz
Gloria Colter, Sonoma County
Cathy Darling, Shasta
Janice Atkinson, Sonoma
Rebecca Martinez, Madera
John McKibben, Los Angeles
Darlene Bloom, Orange
Neal Kelley, Orange
Dean Logan, Los Angeles

**ELECTED:**

JULIE BUSTAMANTE  
Northern Area  
Lassen County  
BARBARA DUNMORE  
Southern Area  
Riverside County  
LINDSEY MCWILLIAMS  
Bay Area  
Solano County  
LEE LUNDRIGAN  
Central Area  
Stanislaus County  
JILL LAVINE  
Mother Lode Area  
Sacramento County

Welcome and introductions by President Becky Martinez. The meeting was called following the 2009 Annual Conference after Steve Weir raised concern that the association could go negative from a financial perspective. Other items were added to the agenda as a regular Board of Directors meeting had been called.

**ADVISORY COUNCIL**

STEVE WEIR  
Contra Costa County

Minutes from the July 14, 2009 Board of Directors meeting were reviewed. One correction was noted (correct spelling of John McKibben's name). MOTION to approve made by Julie Rodewald and Second by Steve Weir.

**LEGISLATIVE COMMITTEES**

**CLERK OF THE BOARD:**

SACHI A. HAMAI  
Los Angeles County  
JOHN MCKIBBEN  
Los Angeles County

In addition the Strategic Planning notes were also reviewed and a MOTION to approve was made by Cathy Darling and Second by Steve Weir.

**COUNTY CLERK:**

KATHIE MORAN  
Colusa County  
VICKI PETERSEN  
Sonoma County

### BUDGET / CONFERENCE HOTEL / LEGISLATIVE COMMITTEE FEES

Cathy Darling reported that information received just prior to the meeting from Sandy Reedy showed a \$13,000 loss at the annual conference. This resulted from the cancellation of 60 rooms just prior to the conference.

**ELECTIONS:**

JILL LAVINE  
Sacramento County  
DEBORAH SEILER  
San Diego County

Becky Martinez said that a decision for the 2010 Monterey conference should be made with respect to cancellations. She feels that if someone makes a reservation they should be responsible for the first day.

Gail Pellerin pointed out that if you cancel your room by the hotel's internal cutoff that individuals should be protected. Everyone agreed this would depend on the negotiated terms with the hotel.

Janice Atkinson said that the registration cutoff should be out far enough from the date of the conference so that proper planning can take place.

Janice Atkinson made the MOTION to grant authority to the association's conference coordinator to negotiate with hotels to make individuals responsible for their registrations (even if they cancel), which was seconded by Gail Pellerin. MOTION WAS APPROVED UNANIMOUSLY

Becky Martinez noted that the previous audit recommendation was adopted and that the association's Treasurer maintains financial software as we go forward – books should be run on the same software. Becky raised several issues such as how will the association keep its books going forward and will we use a cash basis or modified accrual method. Becky noted that we have been using a cash method to keep track of when cash is received but that under this method dues may not be reflected in the year they were billed.

Becky said that there is difficulty figuring out if the money is in the appropriate fiscal year when you are trying to balance a budget. Gail Pellerin added that she felt the budget should reflect this option (modified accrual budget).

After a brief discussion about Legislative Committee meeting fees it was decided informally by the Board that the fee should be reduced from \$55 to \$35 effective with the January 2010 meeting. This was due to the reduction in expenses after the decision was made previously to discontinue the meetings at hotels.

The proposed 2009/2010 budget was discussed at length. Each line item was reviewed by the Board and adjustments were made after discussion.

Steve Weir made the MOTION to adopt the 2009/2010 budget as presented, which was seconded by Julie Rodewald.

Janice Atkinson made an AMMENDED MOTION to adopt the 2009/2010 budget as presented in Mr. Weir's MOTION and to also reflect that the Legislative Committee fees shall be decreased to \$35 beginning with the January 10, 2010 meeting, which was seconded by Julie Rodewald. MOTION WAS APPROVED UNANIMOUSLY.

Janice Atkinson added that adopting the budget earlier in the year ahead of our fiscal year would help with planning for the annual conference. After a brief discussion it was determined that a bylaws change would be required and would be looked at in the future.

## **DUES DISCUSSION**

Steve Weir distributed to the Board members a proposed fee increase – phasing in over 3 years was also included in his presentation - \$18,300 was projected to be the net increase for the association at the end of the three year period. The proposal used a sliding fee scale (larger for counties based on population).

Darlene Bloom pointed out that in many counties the disciplines are combined into one department which would make the burden on some counties disproportionately greater than on others.

Joe Holland suggested that there should be further discussion and that the issue needed further analysis.

Julie Rodewald would like to include direction that it be a one cost per county model – which would reduce the burden some counties would face.

Steve Weir noted that this could be achieved but that equity issues would keep the revenue neutral.

It was decided collectively that the committee formed to explore a dues increase should revisit the concept – looking at one principle fee per county – discussion continued on whether it should be per discipline or shared. A suggestion was made to bring it back to New Law in December 2009 – Joe Holland, Julie Rodewald and Janice Atkinson were asked (and agreed) to work together and report back to Board of Directors at New Law. Steve Weir added that he felt that he had exhausted his examination of the matter and felt it would be better to allow the others to look at the issue.

### **CONDITIONAL VOTER REGISTRATION CONCEPT**

President Martinez began the discussion and pointed out that this was not put on the agenda to usurp the responsibility of the Legislative Committee, but was made at the request of a member of the Board of Directors.

Joe Holland gave a breakdown of the proposed bill and background as well as a discussion of the conference call that took place among the counties and the Secretary of State. Joe asked that it be placed on the agenda since the Legislative Committee took no action in July 2009. It was pointed out that the latest draft from the Secretary of State was dated August 14, 2009. It was pointed out that the CVRP proposal was the result of a working group made up of county elections officials and the SOS.

Steve Weir asked why the association has a Legislative Committee if the Board of Directors will make decisions outside of their purview. Joe outlined that he felt this was a different approach since it was a concept and not a published bill.

Janice Atkinson said that since there is not a bill number it does appear to be different than other legislation.

Becky Martinez pointed out that the Board of Directors is the executive body for the association and that the Legislative Committee is an arm of that body. There shouldn't be an issue or feeling that the Legislative Committee authority was bypassed in any way.

Neal Kelley said that the association should move forward and that the Board of Directors should take an active leadership role on matters of importance to the body as a whole.

Dean Logan said that he agreed that this was a different matter than introduced legislation and felt that the association should take a stand on the issue.

Joe Holland made a MOTION to support the concept of CVRP and that a letter or paper should be written outlining what the association likes about the concept, which was seconded by Gail Pellerin. A hand vote was conducted by President Martinez and it was recorded that there were 9 ayes and 2 nays. MOTION WAS APPROVED BY A MAJORITY.

Steve Weir made a MOTION that the issue be sent back to the Legislative Committee for discussion, which was seconded by Barbare Dunmore. Further discussion took place – Joe Holland noted that the 9-2 vote means that the Board of Directors should be the body to handle the letter/position and the Legislative Committee should not be the group to deal with the concept issue.

Gail Pellerin offered an AMENDED MOTION to ask that the group be identified and should include Joe Holland, Steve Weir, Deborah Seiler and Jill Lavine. Barbara Dunmore agreed to the amendment. Further discussion took place – Neal Kelley pointed out that there may be other counties working on supporting the concept and that it would be better to keep the concept and position with the Board of Directors as a whole. Dean Logan also pointed out that it sets a precarious precedent if the will of the Board of Directors is not followed.

Gail Pellerin withdrew the MOTION.

It was agreed that Joe Holland, on behalf of the Board of Directors, would draft a letter of support of the concept of CVRP (and copy the Legislative Committee co-chairs), which would be distributed to the Board of Directors in the near future for review.

**ADJOURNMENT**

Respectfully submitted,

Neal Kelley, Secretary