

OFFICERS 2008-2010

REBECCA MARTINEZ
PRESIDENT
Madera County

GAIL PELLERIN
VICE PRESIDENT
Santa Cruz County

CATHY DARLING
TREASURER
Shasta County

NEAL KELLEY
SECRETARY
Orange County



CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

Rebecca Martinez, President
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BOARD OF DIRECTORS

APPOINTED:
GINA ALCOMENDRAS
Santa Clara County
JANICE ATKINSON
Sonoma County
DARLENE BLOOM
Orange County
FREDERICK GARCIA
Sacramento County
JOSEPH HOLLAND
Santa Barbara County
DEAN LOGAN
Los Angeles County
KATHIE MORAN
Colusa County
DOLORES PROVENCIO
Imperial County
SUSAN M. RANOCHAK
Mendocino County
JULIE RODEWALD
San Luis Obispo County
KAY VINSON*
City Clerk, Murietta
* non-voting member

ELECTED:
JULIE BUSTAMANTE
Northern Area
Lassen County
BARBARA DUNMORE
Southern Area
Riverside County
LINDSEY MCWILLIAMS
Bay Area
Solano County
LEE LUNDRIGAN
Central Area
Stanislaus County
JILL LAVINE
Mother Lode Area
Sacramento County

ADVISORY COUNCIL
STEVE WEIR
Contra Costa County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County
JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County
VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LAVINE
Sacramento County
DEBORAH SEILER
San Diego County

BOARD OF DIRECTORS MEETING

**ANNUAL NEW LAW CONFERENCE
DECEMBER 9, 2009
SACRAMENTO, CALIFORNIA**

President Rebecca Martinez called the meeting to order at 3:35 p.m.

Present:

Rebecca Martinez, Madera County
Gail Pellerin, Santa Cruz County
Cathy Darling, Shasta County
Neal Kelley, Orange County
Linda Tulett, Monterey County
Sue Ranochak, Mendocino County
Julie Rodewald, San Luis Obispo County
Lee Lundrigan, Stanislaus County
Jill LaVine, Sacramento County
Deborah Seiler, San Diego County
Steven Schellhamer, Napa County
Julie Bustamante, Lassen County
Kathleen Moran, Colusa County
Maria Montalro, Ventura County
Judith Rodriguez, Ventura County
Tracy Saucedo, Ventura County
Santee Reedy, Conference Coordinator
Vicki Peterson, Sonoma County
Gina Alcomendras, Santa Clara County
Debi Russell, Tuolumne County
Cindy Niebla, Tuolumne County
Larry Ward, Riverside County
Candice Grubbs, Butte County
Alice Jarboe, Sacramento County
Dean Logan, Los Angeles County
Sachi Hamai, Los Angeles County
John McKibben, Los Angeles County
Susan Conner, Madera County
Gloria Colter, Sonoma County
Barbara Dunmore, Riverside County
Frederick Garcia, Sacramento County
Lindsey McWilliams, Solano County
Steven Weir, Contra Costa County

Janice Atkinson, Sonoma County
Jim McCauley, Placer County
Steven Weir, Contra Costa County

INTRODUCTIONS / APPROVAL OF MINUTES

President Becky Martinez opened the meeting and called for review and approval of minutes from the August 2009 Board of Directors meeting in Los Angeles. Steve Weir made the MOTION to approve, which was seconded by Gail Pellerin and APPROVED UNANIMOUSLY.

PRESIDENT'S REPORT

President Becky Martinez noted that there was good representation at New Law and that only four counties were not represented (Alpine, Mono, Plumas and Sierra). She noted a file had been received from Jill LaVine, Sacramento County, containing historical information on the Association as well as the Articles of Incorporation. A special meeting was scheduled for the following day at noon regarding the issue of conditional same day registration. She closed by pointing out that the Association's election lobbyist contract was reduced by \$10,000 per year (the Clerk of the Board and Elections each were reduced by \$5,000).

VICE PRESIDENT'S REPORT

Vice President Gail Pellerin said that she forwarded a copy of the membership report to Treasurer Cathy Darling. The numbers matched between both reports, which was encouraging as attempts have been made to closely account for these numbers.

TREASURER'S REPORT

Treasurer Cathy Darling noted that the Association current cash on hand (as of the date of the meeting) was \$153,432.48. Income was negative for the 1st quarter (-\$26,373.97).

COMMITTEE REPORTS

SITE SELECTION / CONFERENCE PLANNING

Linda Tulett, Monterey County, reported that site selection has not been completed past 2011 due to budget situation (although there is preliminary research being conducted). She added that the Annual Conference for 2012 would be in Southern California, 2011 would be in Lake Tahoe and 2010 will be in Northern California.

WEBSITE

Vice President Gail Pellerin gave a plug for the Association's website and encouraged its continued use.

BUDGET

Cathy Darling presented a draft budget for 2010-2011 to all members present. The draft included costs for the 2010 Annual Conference as well. Cathy requested feedback and/or specific line item suggestions from members. (As noted in the Conference Budget section this item was deferred to the March 2010 Board of Director's meeting).

HISTORY

Vice President Gail Pellerin noted that she is working to keep it updated but looked for someone else to volunteer who might be interested in tracking the history of the Association (no one volunteered at the meeting but the offer still stands).

BYLAWS

Steve Weir, Contra Costa County, said that if anyone wants a bylaws amendment they need to provide it to the Association in writing.

AUDIT COMMITTEE

Julie Rodewald, San Luis Obispo County, stated that the audit committee has completed its final report and submitted it for review by the Board of Directors. She was asking for direction and that the final stages would be to adopt a protocol and address the draft travel policy that was before the Board for discussion..

Sandee Reedy, Conference Coordinator, addressed the Board by noting that she would not advise making a change to a process that has been in place for 25 years. She felt strongly that there were pros and cons missing from the report and disagreed with the statement that individuals stating overpaid are not true. Sandee was concerned about perception of honesty and felt that a separate discussion would have to take place. She also did not understand some of the statements (such as inadequate internal controls). She added that if the recommendation that all money were to pass through the Treasurer how would she know it is the correct amount? How would she make payments during the conference?

Julie responded that she (the audit committee) was asked to do an audit of the books and that the purpose of the audit was not due to a feeling of dishonesty but that it is actually in the bylaws. She stated that Joe Paul, who is an auditor, made many of the recommendations (which come from sound financial business practices). She emphasized that Sandee's honesty was not being questioned but that it was more of a professional matter in looking to adopt best practices.

Sandee responded and feels her reports are clear and doesn't look at this like a "handshake deal".

Sue Ranochak, Mendocino County, stated that the document does not pertain to Sandee alone but that it is for perpetuity. A new conference coordinator will work beyond Sandee's tenure and would need to abide by the same set of procedures.

Cathy Darling said that she has torn apart the reports from Sandee and that the information is accurate.

Becky Martinez proposed a conference call take place among Sandee, the officers and auditors at a later point after the first of the year and that the recommendations be tabled in the interim.

Cathy Darling made the MOTION to accept Becky Martinez's proposal, which was seconded by Sue Ranochak and APPROVED UNANIMOUSLY.

Julie brought the discussion back to the travel policy proposal, which was originally discussed / distributed in July.

John McKibben had sent an email with changes to Julie and she asked for additional input on the item. Lindsey McWilliams, Solano County, said that it closely follows what his county uses but that the proposal needs some minor "cosmetic work".

Becky Martinez put off the issue to the March 2010 meeting.

LEGISLATIVE / CLERK OF THE BOARD

John McKibben noted that there were 70 bills introduced in 2009 and 16 were chaptered. He also pointed out that the Form 700 pilot program is continuing and that he anticipates four or five minor clean up bills in the coming year.

LEGISLATIVE / COUNTY CLERK

Vicki Peterson, Sonoma County, noted that there were 30 bills introduced in 2009 and 14 were chaptered. The most impactful bills expected in 2010 will include new names on marriage licenses and new marriage forms for 2010. She added that everyone is participating on the committee.

LEGISLATIVE / ELECTIONS

Jill LaVine, Sacramento County, noted that there were 71 bills introduced in 2009 and 16 were chaptered. She added that several were tied to implementation of the statewide voter database (scheduled for implementation in 2011). Many bills were vetoed due to lack of funding.

AREA CHAIR REPORTS

BAY AREA

Lindsey McWilliams said they had two VoteCal sessions in 2009 that were well attended.

CENTRAL AREA

Lee Lundrigan, Stanislaus County, said they had two VoteCal sessions in 2009 and that various individuals from the area will also be joining the discussions in the future.

MOTHERLODE AREA

Jill LaVine said they had two VoteCal sessions in 2009 and that the Secretary of State had asked Sacramento County to host discovery sessions in 2010.

NORTHERN AREA

Julie Bustamante said that the Secretary of State staff had roundtable discussions in 2009.

SOUTHERN AREA

Barabara Dunmore said they had two VoteCal sessions in 2009 and that names were taken and assigned to discovery sessions for 2010.

AWARDS

Fred Garcia, Sacramento County, said there was nothing to report beyond a resolution which was done for CCBSA 25th anniversary celebration.

PRESIDENT'S COMMITTEE / RELATIONSHIP BETWEEN CACEO AND CRAC

Becky Martinez noted that CRAC's new president, Larry Ward, was present at the meeting. She said that they discussed at their principle meeting that they would like to have a concurrent New Law workshop with CACEO in 2010.

Jim McCauley, Placer County, said that it is moving in the direction where both organizations are blending and that scheduling will make or break how successful it is in the future.

Lee Lundrigan made the MOTION to hold concurrent conferences with CRAC (and to coordinate the conferences together), which was seconded by Sue Ranochak and APPROVED UNANIMOUSLY.

RECOUNT REGULATIONS

Janice Atkinson, Sonoma County, noted that the new regulations go into effect Dec 17, 2009 (which is the operative date). SB90 claims go into effect on that same date. The regulations can be found on CACEO's website.

She added that Post Election Manual Tally (PEMT) is not in effect at this time and had expired.

CAMPAIGN GUIDELINES

Janice Atkinson pointed out that she had completed candidate statement guidelines. She noted that the Secretary of State's office would have a limited role in the processing of candidate statements for U.S. Representatives and that they do not have to agree to voluntary campaign expenditure limits but that state candidates do have the option.

ASSOCIATION RECRUITMENT

Gail Pellerin said she has created a Facebook account for the Association as well as on Linkdin and Twitter.

Gina Alcomendras, Santa Clara County, suggested not allowing principals who don't pay dues.

UPDATE OF MAY 2009 SPECIAL ELECTION REIMBURSEMENT

Steve Weir said if we are not in the Governor's January budget we are dead in the water for the possibility of reimbursement. Steve reiterated that we should not change our claim as a package of estimates (because if the claim is changed or submit their own it will damage the overall effort). By January 15, 2010 we should know the status. May 19, 2010 is the deadline to submit an SB90 claim for the election costs.

Steve Weir made the MOTION to ask the Association president to send an email requesting that counties do not submit SB90 claims until further updates are received regarding the reimbursement, which was seconded by Gail Pellerin and APPROVED UNANIMOUSLY.

SECRETARY OF STATE PUBLIC HEARING FUTURE OF VOTING SYSTEMS

Deborah Seiler, San Diego County, said that the public hearing is tentatively scheduled for early February (possibly February 8, 2010). Some counties may participate and they plan to have panels discuss approaches to future voting systems and another panel for vendors.

DEVELOPMENT OF 2010 CONFERENCE

Cathy Darling said that it is important to talk about the expenses for the conference (because they are a large part of the Association's expenses). She added that the City of Industry (2009) figures were high (\$20,000 for room charges). Sandee Reedy was asked if we could conduct a banquet for \$100 per person and she replied that it would be very difficult to do it for that amount.

Steve Weir asked if volunteers could be brought in to assist (and if not it would not be realistic).

ANNUAL CONFERENCE BUDGET

Becky Martinez asked that this discussion be put over to the March 2010 Board of Directors meeting.

Cathy Darling asked that those with particular line items / budget issues send them to her prior to the March meeting.

ADJOURNMENT

Respectfully submitted,

Neal Kelley, Secretary