

OFFICERS 2008-2010

REBECCA MARTINEZ
PRESIDENT
Madera County

GAIL PELLERIN
VICE PRESIDENT
Santa Cruz County

CATHY DARLING
TREASURER
Shasta County

NEAL KELLEY
SECRETARY
Orange County



CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

Rebecca Martinez, President
Madera County Clerk-Recorder
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BOARD OF DIRECTORS

APPOINTED:

GINA ALCOMENDRAS
Santa Clara County

JANICE ATKINSON
Sonoma County

DARLENE BLOOM
Orange County

FREDERICK GARCIA
Sacramento County

JOSEPH HOLLAND
Santa Barbara County

DEAN LOGAN
Los Angeles County

KATHIE MORAN
Colusa County

DOLORES PROVENCIO
Imperial County

SUSAN M. RANOCHAK
Mendocino County

JULIE RODEWALD
San Luis Obispo County

KAY VINSON*
City Clerk, Murietta
* non-voting member

ADVISORY COUNCIL:

STEVE WEIR
Contra Costa County

ELECTED:

JULIE BUSTAMANTE
Northern Area
Lassen County

BARBARA DUNMORE
Southern Area
Riverside County

JILL LA VINE
Mother Lode Area
Sacramento County

LEE LUNDRIGAN
Central Area
Stanislaus County

LINDSEY MC WILLIAMS
Bay Area
Solano County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County

JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County

VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LA VINE
Sacramento County

DEBORAH SEILER
San Diego County

BOARD OF DIRECTORS' MEETING

Wednesday, December 10, 2008
Hyatt Regency Hotel, Sacramento

The meeting was called to order by Rebecca Martinez at 3:04p.m.

Present:

Rebecca Martinez, Madera County
Cathy Darling, Shasta County
Gail Pellerin, Santa Cruz County
Lee Lundrigan, Stanislaus County
Patrick Cavanah, Stanislaus County
Jill LaVine, Sacramento County
Gina Alcomendras, Santa Clara County
Frederick Garcia, Sacramento County
Dolores Provencio, Imperial County
Lindsey McWilliams, Solano County
Debi Cooper, Contra Costa County
Barbara Chambers, Contra Costa County
Julie Bustamante, Lassen County
Kathleen Moran, Colusa County
Barbara Dunmore, Riverside County
Jeremy Howell, Stanislaus County
Alice Jarboe, Sacramento County
Lillian Pereira, San Benito County
Vicki Petersen, Sonoma County
Debbie Wilson, San Joaquin County
Ken Blakemore, San Joaquin County
Wardell House, Santa Clara County
Darlene Bloom, Orange County
John McKibben, Los Angeles County
Sachi Hamai, Los Angeles County
Dean Logan, Los Angeles County
Julie Rodewald, San Luis Obispo County
Joe Paul Gonzalez, San Benito County
Sue Ranochak, Mendocino County
Susan Conner, Madera County
Deborah Seiler, San Diego County

APPROVAL OF MINUTES

The July 8, 2008 Addendum and July 11, 2008 Minutes were previously approved via-e-mail.

NEW LAW MEETING CONFERENCE REPORT

Sandee Reedy gave her report: there are 385 registered participants, all counties but two are represented at the 2008 New Law Conference. There are a record-breaking 40 vendors participating. At the 2008 Annual Conference at Long Beach this past July there were 249 attendees and 30 exhibitors. Our loss was not the \$30,000 we originally budgeted, but rather \$17,494 – so although the conference did not generate revenue the loss was much less than we anticipated.

CORRESPONDENCE

Rebecca Martinez reported on four letters; one sent by and three sent to CACEO; all are to be filed with the Secretary.

PRESIDENT'S REPORT

Rebecca Martinez reported that all meeting minutes and agendas are now available on the CACEO web site, www.caceo58.org. All Association events and meetings are listed there. There were brainstorming sessions with all three disciplines conducted since July, which meetings included Legislative Committee chairs.

VICE-PRESIDENT'S REPORT

Gail Pellerin reported that CACEO currently has 47 paid deputies, 93 paid principles and 33 paid associate members.

TREASURER'S REPORT

Cathy Darling reported cash balances and distributed First Quarter financial reports. Motion to approve the report was made by Lee Lundrigan and seconded by Sue Ranochak, approved.

COMMITTEE REPORTS

Site Selection/Conference Planning Linda Tulett reported that there is a site visit in Monterey County scheduled for this Friday, December 12th, also there are several good offers for Tahoe in 2011.

Website Gail Pellerin reported that the website needs USE. Log in at www.caceo58.org. Email questions to her regarding use.

Budget Cathy Darling reported that Richard Clark confirmed his offer to make a donation, in the amount of \$1,000 to CACEO to assist in paying for training. The idea to contribute \$500 each to Summer Institute 2009 and CalPEAC was approved by a motion made by Gail Pellerin, and seconded by Lee Lundrigan.

History Gail Pellerin reported she is continuing to add photos to the web site, and would like to find a volunteer to take over this duty.

By-Laws Rebecca Martinez reported since both co-chairs are absent, this report is continued to the next Board of Directors meeting, March 25, 2009.

Audit Joe Paul Gonzalez reported that he, Julie Rodewald and Sue Ranochak met earlier that day for 4 hours, and that all cash balances are correct. They will prepare a written report with recommendations and present it in advance of the March 25th Board of Directors meeting.

Legislative

Clerk of the Board John McKibben submitted written notes, attached, and made a verbal report. The main activity centered around AB 2607, and the Committee will award Assemblyman Davis their Legislator of the Year award.

County Clerk Vickie Petersen and Kathie Moran reported that the Committee tracked 30 bills, of which 9 were chaptered and 3 vetoed. AB 102 effective 1/1/2009 is the focus of the discussion Wednesday; they advised to gear up for a challenging year. The California DMV rules are different than expected for name changes and the new marriage license forms.

Elections Deborah Seiler and Jill LaVine reported that only 7 bills are being presented at this conference, all others were vetoed. The Committee has been trying to meet its costs; the co-chairs have been working with hotels to eliminate costs, may entertain a fee increase to offset costs.

Area Chair Reports

Bay Area Lindsey McWilliams reported that they hosted the 2nd Secretary of State election night reporting meeting. They found it very useful. They also used the website (!!) to organize the meeting and the Legislator of the Year award.

Central Area Lee Lundrigan reported that they also met with SoS staff regarding ENR in September 2008. Lee also reported on the Summer Institute 2009 kick off meeting that occurred this morning, with Gloria Colter as co-chair. Dates are June 21 through June 24th, 2009, and prices will be set by the end of the year. The topic chosen is the HAVA process: poll workers, office procedures.

Mother Lode Area Jill LaVine reported that they also met with SoS staff regarding ENR, which was very successful. Also they made an effort to reach out to the Clerks in that region.

Northern Area Julie Bustamante reported that they held the kick off meeting for SoS and ENR, very successful.

Southern Area Barbara Dunmore reported they hosted the concluding meeting for SoS and ENR; they also opened the meeting to any county that was unable to attend an earlier session.

Awards Frederick Garcia reported that Mike Davis is receiving the Legislator of the Year award tomorrow, Curt Fielder is being made an Honorary Member this evening. We have several retirees that will be receiving certificates of appreciation.

President's Committee (report re Relationship between CACEO & CRAC) Gina Alcomendras reported that they attempted to make contact, unsuccessfully. Will table item to be re-introduced March 25th, 2009.

Contract Renewal of Legislative Advocates Rebecca Martinez reported that the contracts for County Clerk and Clerk of the Board are signed and the same as last year's, with no increase in costs. The only change in terms was to change the time to pay from 5 days to 10 days; the compensation stayed at \$1250 per month per discipline and clarified reporting. Motion to approve County Clerk was made by Gail Pellerin, seconded by Dean Logan, approved. Motion to approve Clerk of the Board was made by Darlene Bloom, seconded by Gail Pellerin, approved.

The Elections contract was reported on by the co-chairs and the dollars remain the same, \$60,000 per year. Barry Brokaw represented us in Sacramento all year in a year when we could not be present. An awareness was expressed by the co-chairs of the cost to the CACEO budget of this contract, and they are working on revenue generation strategies. Also the lobbyists will provide access to their website which will assist the Leg Committee. Motion to approve by Jill LaVine, seconded by Sue Ranochak, approved.

Rebecca Martinez reported that she has scheduled a brainstorming session with the Election Committee co-chairs for February 5, 2009 at 11:00am in Sacramento in connection with the Legislative Meeting. A report from this meeting will be made at the March 25, 2009 BoD meeting.

Discussion re the Directory 2009/2010 Rebecca Martinez reported that Sacramento County donated all the labor the last two odd years, looking for another county to step up. There were no volunteers, Jill LaVine graciously agreed to continue. Look for a questionnaire soon to assist in assembly; Jill will report back at the March 25, 2009 BoD Meeting.

Clarification of Contributions for Retired Rebecca Martinez reported from the minutes of the August 23, 2008 meeting that the following are the limits for retirement gifts from CACEO:

Principals - \$250

Associates and Deputies - \$150

Upon the death of a principal, up to \$100 donation may be made to the charity of the deceased's choice. When CACEO is made aware of a retirement, the officers shall determine an appropriate gift.

Report on Scholarships Given during Budget report.

Discussion re establishment of committee to review escalated costs as result of Emergency

Regulations Candace Grubbs reported on concerns regarding the costs incurred by counties in executing PEMT for the November 2008 election. Alice Jarboe, as part of the SB 90 Subcommittee, has already begun collecting costs from counties. Rebecca Martinez will send an email encouraging counties to provide costs to Alice. Also the SoS has a separate committee begun to look at viability/modification of current language in regulations.

Next three agenda items tabled until March 25, 2009 meeting as time is running short. (They were: XIV. Establish Gift Limit for outgoing President, Rebecca Martinez; XV. Discussion re travel reimbursement, Rebecca Martinez and XVI. Establish procedures for recognition/awards, Rebecca Martinez.)

Discussion re CACEO brochures/recruitment packet Rebecca Martinez reported that she has a template to be reviewed by John McKibben, Dolores Provencio and Gail Pellerin, and reported back at the March 25, 2009 meeting.

Adjourn Dean Logan moved and Sue Ronachak seconded, approved at 4:58pm.

Clerk of the Board Legislative Committee Report
Board of Directors, December 11, 2008

AB 2607 (Davis) Political Reform Act of 1974: electronic filing (of Form 700)

The COB Legislative Committee initiated this bill, which was jointly sponsored by CACEO and Los Angeles County. The bill permits four counties to conduct a three-year pilot of electronic filing of Form 700. The bill permits the filing officer to authorize volunteer filers to file their statement solely electronically, beginning in 2009 through March of 2012. *Ac87500.1*

The pilot counties must meet certain technical and procedural requirements and must file a report of their experiences with the FPPC, which shall then comment on each and forward to the LAO. The LAO will prepare a report to the Legislature, including a recommendation whether to repeal the sunset provision contained in AB 2607.

CACEO Position: SPONSOR

SB 1124 (Committee on Local Government) Local Government Omnibus Act of 2008

The COB Legislative Committee supported this bill which eliminated an unnecessary requirement that the clerk of the board maintain a supply of copies of county codes (ordinances).

CACEO Position: SUPPORT

SB 1732 (Romero) Local agencies (Brown Act and Public Records Act)

As originally introduced, this bill would have extended the serial meeting prohibition of the Brown Act to prevent local officials from engaging in informational briefings with a majority of members of a legislative body, including the board of supervisors or any local commission, committee or board whose meetings are governed by the Brown Act, on matters within the subject matter jurisdiction of the legislative body.

The COB Legislative Committee of CACEO, along with several other associations, successfully worked to amend the bill to specifically permit such informational briefings with any and all members of a legislative body provided that the local agency staff does not communicate to a member of the legislative body the comments or position of any other member of the legislative body.

Final CACEO Position: NEUTRAL

SB 1204 (Denham) Political Reform Act of 1974: electronic filing (of Form 700)

This bill was sponsored by Orange County and supported by the COB Legislative Committee of CACEO. The bill differed from AB 2607 in that it would have permitted all public agencies in California to permit electronic filing of Form 700. The bill died in the Assembly.

CACEO Position: SUPPORT

Items to be Considered on December 11 for CACEO Sponsorship in 2009

1. Legislation to exempt certain members of advisor bodies from the requirement of taking the ethics training mandated by AB 1234 (Salinas) (Chapter 700 of 2005).
2. Legislation to (1) require that an assessment appeal application filed by an employee of the assessor's office or certain employees of the county counsel be heard by a special alternate assessment appeals board and, (2) permit the clerk of the board, at his or her discretion, to have an assessment appeal filed by an AAB member, assessment HO, employee of the clerk, employee of the assessor or certain employees of the county counsel heard by special alternate assessment appeals board members of another county.
3. Clean-up legislation to correct the Form 700 filing years that would be part of the electronic filing pilot program under AB 2607 (Chapter 498 of 2008).