

OFFICERS 2010-2012

GAIL L. PELLERIN
PRESIDENT
Santa Cruz County

CATHY DARLING ALLEN
VICE PRESIDENT
Shasta County

NEAL KELLEY
TREASURER
Orange County

DEAN LOGAN
SECRETARY
Los Angeles County



CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

GAIL L. PELLERIN, PRESIDENT

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BOARD OF DIRECTORS

APPOINTED:

GINA ALCOMENDRAS
Santa Clara County

JANICE ATKINSON
Sonoma County

TESS FITZGERALD
Santa Cruz County

SACHI HAMAI
Los Angeles County

JOSEPH HOLLAND
Santa Barbara County

JIM MC CAULEY
Placer County

KATHIE MORAN
Colusa County

SUSAN M. RANOCHAK
Mendocino County

JULIE RODEWALD
San Luis Obispo County

DEBORAH SEILER
San Diego County

DAWN ABRAHAMSON*
Fremont City Clerk
* non-voting member

ADVISORY COUNCIL:

STEVE WEIR
Contra Costa County

REBECCA MARTINEZ
Madera County

ELECTED AREA CHAIRS:

JULIE BUSTAMANTE
Northern Area
Lassen County

KARI VERJIL
Southern Area
Riverside County

JILL LAVINE
Mother Lode Area
Sacramento County

AUSTIN G. ERDMAN
Central Area
San Joaquin County

LINDSEY MC WILLIAMS
Bay Area
Solano County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County

JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County

VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LAVINE
Sacramento County

DEBORAH SEILER
San Diego County

BOARD OF DIRECTORS MEETING September 16, 2011 Sacramento, CALIFORNIA

President Gail Pellerin called the meeting to order at: 1:06 PM

Present: Gail Pellerin, Santa Cruz County*
Cathy Darling Allen, Shasta County*
Neal Kelley, Orange County*
Dean Logan, Los Angeles County*
Deborah Seiler, San Diego County*
Jill LaVine, Sacramento County*
Rebecca Martinez, Madera County*
Steve Weir, Contra Costa County*
Lindsey McWilliams, Solano County*
Austin Erdman, San Joaquin County*
Tricia Webber, Santa Cruz County
John McKibben, Los Angeles County

By Phone: Frederick Garcia, Contra Costa County
Chris Goforth, Sutter County
Ryan Ronco (for Jim McCauley), Placer County*
Lisa Cramer, Placer County
Sue Ranochak, Mendocino County*
Joseph Holland, Santa Barbara County*
Donna Johnston, Sutter County
Julie Bustamante, Lassen County*
Sachi Hamai, Los Angeles County*

(* denotes member of Board of Directors)

Call to Order – President Gail Pellerin opened the meeting at approximately 1:06 PM

Roll Call – Secretary Dean Logan called the roll and distributed the Attendance Log

Approval of Minutes – Secretary Dean Logan distributed minutes of the July 19, 2011 Board of Directors meeting. MOTION to adopt (Becky/Steve Wier) APPROVED.

President's Report (Gail Pellerin)

- **Correspondence:** Norma Logan – thank you. Get well letter will be sent to Kathie Moran (Colusa County) who broke her leg.
- **EAC Standards Board selection:** Neal Kelley recommended as the California representative for local government officials (Deborah Seiler/Lindsey McWilliams).

Vice President's Report (Cathy Darling Allen) – Membership report: As of September 16, 2011 there were 845 active profiles, 121 Principal Members, 420 Deputies and 40 Associates. Total dues paid members 581. There are 125 member profiles associated with the County Records Association of California (CRAC).

Treasurer's Report (Neal Kelley)

- Multi-page handout/reports distributed and filed
- Cash Balance report (emailed out to Board prior to meeting)
- **Budget Proposal:**
 - **Neal Kelley:** Overview; addressed concerns raised at Annual Conference; partially a cell calculation issue. Discussion on lobbyist costs for Clerks and Clerks of the Board.
 - Last year our revenues exceeded our expenses by a small amount.
 - Placed \$30,000 in reserves pending additional action.
 - Insurance: \$2,500 strictly a crime bond (only covers theft); little background; no director or officers liability insurance. Estimate for coverage is \$1,500 for \$500,000 liability and would not cover theft. Austin Erdman sees this as a critical issue. \$1,500 included in the proposed budget; recommends \$1 million umbrella for officers/directors insurance.
 - Move to adopt budget. (Austin/Becky) APPROVED
 - IRS Filing Extension; will be filed in November.
 - Cash reports do not reflect full cost of Annual Conference.
 - ~\$90,000 – checking; ~\$150,000 in savings.

Secretary's Report (Dean Logan)

- Letter to Redistricting Commission (nested districts)
- Summary of General Session at Annual Conference (posted online)

Standing Committee Reports

- A. Conference/Site Selection (Linda Tulett) – No report
- B. Budget (Neal Kelley) – see Treasurer's report above
- C. Constitution/By-Laws (Janice Atkinson/Steve Weir) – (written proposal distributed) President Gail Pellerin asked members to review Janice's updated proposal and be prepared for further discussion in December.

Discussion regarding possible merger with the County Records Association of California (CRAC). President Pellerin appointed a working group to be chaired by Rebecca Martinez (Madera) to continue discussions with the CRAC Board of Directors on this topic. Members of the working group will include Joe Holland (Santa Barbara), Julie Rodewald (San Luis Obispo), Gina Alcomendras (Santa Clara) and Janice Atkinson (Sonoma).

- D. Membership (Cathy Darling Allen) – see Vice President report above.
- E. Newsletter/Editor (John Tuteur) – no report
- F. History (Linda Tulett/Claudio Valenzuela) – no update; Gail will post photos from conference.
- G. Technology (Website) (Gail Pellerin/Roberta Kanelos) – Going well; Gail requests summary of documents submitted for posting; seeking presentation files from the annual conference; keep profiles updated.
- H. Legislative
 1. Clerk of the Board (John McKibben) – handout for July and September; next year will be sponsoring statewide electronic Form 700
 2. County Clerk (Kathie Moran) – no report; refer to website
 3. Elections (Deborah Seiler/Jill LaVine) – active session; more bills proposed and more chaptered than in typical sessions.
 - SB6 clean-up did not get through (AB1413). Michael Wagaman (Speaker's Office) attended the last Leg meeting for further discussion; potential for urgency legislation in January. Discussion of CCROV approach; statewide standards – common verbiage/abbreviations, etc.;
 - No movement on Central Committee reform. Continuing discussion; possible exemption from preparing certificates of election; moving to four year terms aligned with Presidential Election years;
 - Several bills that are currently sitting on the Governor's desk. Online registration; party contributor notification; personal identification on ballots; VBM returns; postmark on VBM returns;
 - Discussion on mandates/SB90 claims, etc. Deborah suggests possibility of looking at legal action;
 - Meeting locations for 2012. Attendance in Southern California has not been good. Consideration of resuming meeting only in Sacramento. Discussion on formalizing the composition of the Legislative Committee;
 - Candice Grubbs/Laurie Cassady (Butte County) proposal to CSAC for the state to pay proportionate share of election costs. Presented by Deborah. Steve Wier is supportive. Discussion. Lindsey McWilliams referenced code section exempting School Districts from VBM costs. CSAC has indicated they are unlikely to take this on. Strategic positioning vs. likelihood of it getting passed. Consensus was to merge this issue with a White Paper identifying legislative efficiencies/cost saving suggestions.

Gail Pellerin – New Working Group: Work with Voting Accessibility Advisory Committee (VAAC) and Language Communities around impacts of Vote By Mail initiatives.

Area Committee Reports

- Northern Area (Julie Bustamante) – no report
- Southern Area (Kari Verjil) – no report
- Mother Lode Area (Jill LaVine) – Voter outreach conference call
- Central Area (Austin Erdman) – no report
- Bay Area (Lindsey McWilliams) – no report

NVRA Partnership Calls scheduled next week, by Area.

Special Committee Reports

- A. Honors & Awards (Fred Garcia) – no report
- B. Summer Institute (Lundrigan/Johnston) – no report; some discussions on location options, etc.
- C. EAC Standards Board (Steve Weir) – Neal Kelley (Orange) has been appointed to serve as the local election official representative for California.
- D. CalPEAC (Steve Wier/Tricia Webber) – proposing Courses 10 & 11 for New Law at SOS facilities; California specific courses expected to be at a lower cost. ~3.5 hours per course. Discussion of various topics. Tentatively Tuesday, December 6, 2011.
- E. County Clerk Training (Gina Alcomenderas) – no report; takes place in spring.
- F. Audit (Joe Paul Gonzalez) – prepare for audit after change in officers in July.

Working Groups

- A. ROV Using Electronic Device (Austin Erdman) – spoke with Evan Goldberg, Chief Deputy Secretary of State; asked to defer until New Law or early in 2012.
- B. VoteCal Business Processes (Jill LaVine) – deferred pending VoteCal implementation plan.
- C. Top Two Primary (Janice Atkinson) – referenced in Elections Legislative Report.
- D. Redistricting (Deborah Seiler) – two referenda filed (Senate and Congressional Districts); one lawsuit (Senate Districts); discussion on Board of Supervisors redistricting.
- E. NVRA Partnership Calls (Jill LaVine) – scheduled for week of September 19.
- F. Petition Guidelines (Deborah Seiler) – held two meetings; reviewing current guidelines; issues of non-traditional addresses (reservation, deployment, marinas, etc.) and fractional addresses; no guidance from the state.
- G. Upgrading Voter Registration (Dean Logan) – SB397; state voter registration form online.

Miscellaneous Business

CACEO Calendars – see Tricia Webber for calendars (Santa Cruz).

Gail Pellerin: Request updated SOS roster.

Directory: Deborah Seiler (San Diego) is working on a new directory.

Jill LaVine: Area workshops on redistricting/FAQs, etc.

John McKibben: Query on next Board of Directors meeting

Deborah Seiler: Proposed correspondence regarding scheduling of Legislative Committees on same days of the week at the same time. Deborah will ask Barry Brokaw for background.

Adjournment (Steve Wier/Lindsey McWilliams)

Next Meeting: Wednesday, December 7 @ 1:00 PM at New Law Conference (Sacramento)

Minutes respectfully submitted by: Dean Logan, Secretary