

**OFFICERS 2012-2014**

CATHY DARLING ALLEN  
PRESIDENT  
Shasta County  
NEAL KELLEY  
VICE PRESIDENT  
Orange County  
DEAN LOGAN  
TREASURER  
Los Angeles County  
SUSAN M. RANOCCHAK  
SECRETARY  
Mendocino County

**BOARD OF DIRECTORS**

**APPOINTED:**

GINA ALCOMENDRAS  
Santa Clara County  
SACHI HAMAI  
Los Angeles County  
JOSEPH HOLLAND  
Santa Barbara County  
MARK LUNN  
Ventura County  
KATHIE MORAN  
Colusa County  
KAREN RHEA  
Kern County  
JULIE RODEWALD  
San Luis Obispo County

BEVERLY ROSS  
Tehama County  
LARRY WARD  
Riverside County  
DAWN ABRAHAMSON\*  
Fremont City Clerk  
\* non-voting member

**ADVISORY COUNCIL:**

REBECCA MARTINEZ  
Madera County  
GAIL L. PELLERIN  
Santa Cruz County

**ELECTED AREA CHAIRS:**

JULIE BUSTAMANTE  
Northern Area  
Lassen County  
KAMMI FOOTE  
Southern Area  
Inyo County

JILL LAVINE  
Mother Lode Area  
Sacramento County

AUSTIN G. ERDMAN  
Central Area  
San Joaquin County

ELMA ROSAS  
Bay Area  
Santa Clara County

**LEGISLATIVE COMMITTEES**

**CLERK OF THE BOARD:**

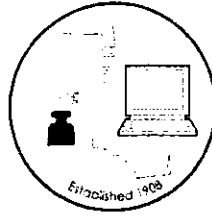
SACHI A. HAMAI  
Los Angeles County  
JOHN MCKIBBEN  
Los Angeles County

**COUNTY CLERK:**

KATHIE MORAN  
Colusa County  
KAMMI FOOTE  
Inyo County

**ELECTIONS:**

JILL LAVINE  
Sacramento County  
KAREN RHEA  
Kern County



**CALIFORNIA ASSOCIATION OF  
CLERKS AND ELECTION OFFICIALS**

**CATHY DARLING ALLEN, PRESIDENT**  
Shasta County Clerk  
1643 Market Street, Redding, CA 96001  
530-225-5166 \* Fax 530-225-5454 \* Cell 530-604-2655  
E-Mail: [cdarling@co.shasta.ca.us](mailto:cdarling@co.shasta.ca.us)  
Website: [www.caceo58.org](http://www.caceo58.org)

**Board of Directors Meeting**

Tuesday December 11, 2013  
3:30 P.M. to 5:30 P.M.  
2013 New Law Conference  
Capital Hyatt Sacramento, CA

President Cathy Darling Allen called the meeting to order at 3:31 P.M.

Present: Cathy Darling Allen, Shasta County\*  
Austin Erdman, San Joaquin County\*  
Kathie Moran, Colusa County\*  
Craig Kramer, Sacramento County\*  
Fredrick Garcia, Contra Costa County  
Julie Rodewald, San Luis Obispo County\*  
Tricia Webber, Santa Cruz County\*  
Joe Holland, Santa Barbara County\*  
Kammi Foote, Inyo County\*  
Dean Logan, Los Angeles County\*  
Neal Kelley, Orange County\*  
Sue Ranochak, Mendocino County\*  
Gail Pellerin, Santa Cruz County\*  
Gina Alcomendras, Santa Clara County\*  
Rebecca Martinez, Madera County\*  
Jill Lavine, Sacramento County  
Carrie Anderson, Sonoma County  
Bev Ross, Tehama County\*  
Mark Lunn, Ventura County\*  
Donna Johnston, Sutter County  
Elizabeth Gutierrez, Contra Costa County  
Scott Konopasek, Contra Costa County  
Gregory Diaz, Nevada County  
Julie Bustamante, Lassen County\*  
Jaime Young, Santa Cruz County  
Joe Canciamilla, Contra Costa County  
Sandra Banaga, San Diego County  
Elizabeth Flores, San Diego County  
Barbara Levey, Merced County  
Gina Martinez, Monterey County  
John McKibben, Los Angeles County\*  
Sachi Hami, Los Angeles County\*  
Karen Rhea, Kern County\*  
Larry Ward, Riverside County\*  
Donna Johnston, Sutter County

\*denotes member Board of Directors

**Roll Call:** Secretary Sue Ranochak called the roll and distributed the Attendance Log

**Approval of Minutes:** December 5, 2012 and July 16, 2013 meeting of the Board of Directors. (Julie Rodewald/Kathie Moran). **APPROVED.**

**Budget:** Treasurer Dean Logan provided financial statements through November 30, 2013. Currently we have a negative balance of \$30,000. Treasurer Logan has done projections through the end of the fiscal year June 30, 2014 and feels we will end up with a surplus of \$1,500. Financials were reviewed and accepted with one correction. Financials indicated a \$75,000 transfer from checking to savings. The transfer of funds was actually from savings to checking to cover expense for New Law.

Treasurer Logan reviewed the 2013-14 budget and asked for a motion to approve.

**Motion:** Approve 2013-14 budget. (Kathie Moran/Rebecca Martinez). **APPROVED.**

Treasurer Logan also discussed upcoming audit of the financials for CACEO for the period of time he was treasurer. Audit to be conducted by Joe Paul Gonzalez.

**Conference Coordinator Report/Site Selection Committee Report:** Written report submitted by Chrissie Keller Conference Coordinator

A Joint New Law with the California Records Association is scheduled through 2015.

Discussion regarding additional duties for the Vice-President related to agenda development, site selection, issuing invitations etc. Decision tabled to next Board of Directors meeting scheduled for July 15, 2014.

**President's Report** (Cathy Darling Allen)

\$295,000 FOCE Grant awarded to CACEO from the Irvine Foundation. Vice-President Kelley is working on a draft RFP.

The nominating committee consisting of Gail Pellerin and Rebecca Martinez will be soliciting members to fill the officer's slate for the terms beginning July 17, 2014.

**Vice-President's Report** (Neal Kelley)

Memberships are running behind; 30% less than the same time last year. 501 renewals consisting of 5 admin, 2 assistants, 80 principals, 366 deputies and 48 associates have paid their membership dues.

**Dues Proposal:** Members of the ad-hoc committee are: Neal Kelley, Joe Holland, John McKibben, Dean Logan and Julie Rodewald. Two proposals were submitted: flat dues proposal presented by Vice-President Kelley and proportional dues realignment presented by Treasurer Logan.

**Motion:** Adopt the proportional dues realignment proposal; invoicing to be based on each counties organizational structure (Sachi Hami/Gail Pellerin). **APPROVED.**

**Treasure's Report** (Dean Logan)

Report given as part of budget discussion.

**Secretary's Report** (Sue Ranochak)

Secretary Ranochak received the following correspondence from President Darling Allen:

Letter from William Henshell

**COMMITTEE REPORTS**

**Legislative Committee – Elections**

The report was given by committee Co-Chair Jill Lavine. Co-Chair Lavine gave a brief report on legislation the committee was working on. 61 bills they are following, presenting 26 bills tomorrow. Elections legislative committee still looking for a correspondence secretary.

Petition Guidelines;

**Motion:** Adopt the final document titled Petition Guidelines (Gail Pellerin/Austin Erdman). **APPROVED.**

**Conditional Voter Registration- Joe Holland Chair**

The committee is meeting. They are working closely with Secretary of State's office. The next meeting is tentatively planned for the first or second week in January.

**Legislative Committee – Clerk of the Board**

The report was given by Co-Chair John McKibben. 93 bills; 40 of which could impact the Clerk of The Board. 14 of those bills have been chaptered. Discussed Proposition 42 which will be on the June 3, 2014 ballot

**Legislative Committee – County Clerk's**

Co-Chair Kathie Moran delivered a verbal report. They have only a handful of bills to go over tomorrow along with 5 or 6 proposals. The meeting schedule for the County Clerk's leg committee will be changed to coincide with the Recorder's leg committee meetings.

Co-Chair Craig Kramer discussed AB 409. The FPPC wants to create a statewide database for filings; includes the filing officer responsibilities.

**Clerk's Reference Manual** – Chair Gina Alcomendras asked for direction from the Board as to whether the Clerk's Reference manual should be available for sale to the public. Discussion. Decision tabled to the July 15, 2014 Board of Directors meeting.

### **Gifts and Honoraria**

Report was given by Chair Fred Garcia. Five awards to be presented: Susan Conner, Madera County; Patricia Crittendon, Solano County; Elaine Ginnold, Marin County; Diane Jones, Sacramento County and Ken Baird, Kings County.

### **Education Committee**

Co-Chair Tricia Webber delivered a report on the CalPeac classes offered yesterday. There were 115 attendees, one graduate and a bunch of new folks. The committee intends to offer four classes at the annual conference. Subjects still to be determined

Co-Chair Donna Johnston discussed the Election Center classes scheduled for August. All classes will be held at the Embassy Suites in Sacramento. Education committee plans on using this location for the next three years.

### **History Committee**

Chair Claudio Valenzuela was unable to attend the board meeting. He has five boxes of historical records that he would like scanned. Contra Costa County also has records. Claudio would like to image these documents; plans on contacting one of the vendors here to see if they would be willing to donate services.

### **Technology Committee**

Co-Chair Gail Pellerin will work a purge list for members including principals who do not pay their dues.

Printed directory will be done by Sachi Hami and John McKibben Los Angeles County.

**Next Meeting:** July 15, 2014 Annual Conference.

**Motion:** Adjourn meeting(Gail Pellerin/Rebecca Martinez). **APPROVED.**

Meeting adjourned at 5:37 PM.

Minutes respectfully submitted by: Sue Ranochak, Secretary