

OFFICERS 2012-2014

CATHY DARLING ALLEN
PRESIDENT
Shasta County

NEAL KELLEY
VICE PRESIDENT
Orange County

DEAN LOGAN
TREASURER
Los Angeles County

SUSAN M. RANOCHAK
SECRETARY
Mendocino County

BOARD OF DIRECTORS

APPOINTED:

GINA ALCOMENDRAS
Santa Clara County

SACHI HAMAI
Los Angeles County

JOSEPH HOLLAND
Santa Barbara County

MARK LUNN
Ventura County

KATHIE MORAN
Colusa County

KAREN RHEA
Kern County

JULIE RODEWALD
San Luis Obispo County

BEVERLY ROSS
Tehama County

LARRY WARD
Riverside County

DAWN ABRAHAMSON*
Fremont City Clerk
* non-voting member

ADVISORY COUNCIL:

REBECCA MARTINEZ
Madera County

GAIL L. PELLERIN
Santa Cruz County

ELECTED AREA CHAIRS:

JULIE BUSTAMANTE
Northern Area
Lassen County

KAMMI FOOTE
Southern Area
Inyo County

JILL LAVINE
Mother Lode Area
Sacramento County

AUSTIN G. ERDMAN
Central Area
San Joaquin County

ELMA ROSAS
Bay Area
Santa Clara County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County

JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County

CRAIG KRAMER
Sacramento County

ELECTIONS:

JILL LAVINE
Sacramento County

KAREN RHEA
Kern County



**CALIFORNIA ASSOCIATION OF
CLERKS AND ELECTION OFFICIALS**

CATHY DARLING ALLEN, PRESIDENT

Shasta County Clerk
1643 Market Street, Redding, CA 96001
530-225-5166 * Fax 530-225-5454 * Cell 530-604-2655
E-Mail: cdarling@co.shasta.ca.us
Website: www.caceo58.org

Board of Directors Meeting

Wednesday December 5, 2012
3:30 PM to 5:30 PM
Hyatt Regency Sacramento CA

President Cathy Darling Allen called the meeting to order.

Present: Cathy Darling Allen, Shasta County*
Neal Kelley, Orange County*
Dean Logan, Los Angeles County*
Sue Ranochak, Mendocino County*
Gina Alcomendras, Santa Clara County*
Sachi Hamai, Los Angeles County*
Kathie Moran, Colusa County*
Karen Rea, Kern County
Julie Rodewald, San Luis Obispo County*
Bev Ross, Tehama County*
Deborah Seiler, San Diego County*
Janice Atkinson, Sonoma County*
Rebecca Martinez, Madera County*
Gail Pellerin, Santa Cruz County*
Tricia Webber, Santa Cruz County
Greg Diaz, Nevada County
Donna Johnston, Sutter County
Elma Rosas, Santa Clara County
John McKibben, Los Angeles County
Kammi Foote, Inyo County*
Jill Lavine, Sacramento County*
Alice Jarboe, Sacramento County
Austin Erdman, San Joaquin County*
Craig Kramer, Sacramento County
Fred Garcia, Contra Costa County
Tauna Mallis, Riverside County
Joe Holland, Santa Barbara County

*denotes member of Board of Directors

Roll Call: Secretary Sue Ranochak called the roll and distributed the Attendance Log

Approval of Minutes: July 17, 18 & 19 meeting from the Board of Directors meetings and the annual conference. (Julie Rodewald/Deborah Seiler). **APPROVED.**

Conference Coordinator Report: Chrissi Keller provided the following:

New Law attendees: 265; representing 54 counties also includes 47 vendors

2012 Annual Conference: 136 attendees, representing 37 counties.

Net Loss on 2012 Annual Conference: \$2,776

Budget: Treasurer Dean Logan distributed the 2012-13 proposed budget for discussion and approval.

Amendments to original budget:

Restoration of lobbyist contract for County Clerk and Clerk of The Board; the original amount budgeted was \$25,500; amended to \$30,500.

Restoration of line item for Clerk Training /Manual; the original amount budgeted was 0; amended to \$5,000.

(Deborah Seiler/Gina Alcomendras). **APPROVED AS AMENDED**

President's Report (Cathy Darling Allen)

Offering Daily Rate Fee for Annual Conference: The discussion began with the compensation the conference coordinator would receive if a daily rate was offered; more discussion followed regarding how the daily rate would be determined and at which conferences the rate would be offered. Result of the discussion was as follows:

Conference Coordinator is to be compensated at the same rate she is paid for regular attendees. The daily rate is only to be offered after the room block has been filled.; the daily rate is only available at the Annual Conference; the daily rate is to be determined prior to each annual conference.

Motion: Julie Rodewald/Cathy Darling Allen. **APPROVED**

President Darling Allen also discussed whether the combined New Law would continue and our social networking sites.

Vice-President's Report (Neal Kelley)

Membership renewals are very positive. So far we have 93 principals, 403 deputies and 41 associate memberships. Vice-President Kelley also wanted to confirm that the conflict of interest policy had been approved (This was approved at the July 17, 2012 BOD meeting). The final item that Vice-President Kelley wanted to discuss was CACEO going to an Executive Director model for our organization as opposed to the current model we are using. More specifically have a paid position set up the conferences and take over the secretaries and treasurers duties.

Treasure's Report (Dean Logan)

Treasurer Logan distributed a balance sheet for CACEO and provided the following balances: Checking Account - \$46,500; Savings Account - \$200,000.

Vice-President Kelley mentioned that the audit for the previous two years had not been completed. The members of the audit committee were not present. No time frame for the completion of the audit was available.

Secretary's Report (Sue Ranochak)

Secretary Ranochak received the following correspondence from President Darling Allen: Senate Rules Committee – Listing of Staffers needing employment: thank you letter for SB 732; CSAC Support Letter For legislation, thank you letter from Victor Salazar for his retirement gift.

COMMITTEE REPORTS

Legislative Committee – Elections

The report was given by committee Co-Chair Deborah Seiler with additional comments by Co-Chair Jill Lavine. Co-Chair Seiler reported that the committee had received seven legislation proposals and there were two election bills that were under review and being tracked. The next meeting is scheduled for January 12, 2013 in Sacramento. Co-Chair Seiler was asked to chair that meeting even though she would be retired at that point. Co-Chair was thanked for her years of service to CACEO. Co-Chair Seiler asked if she could remain on the petition sub-committee even after retirement.

Legislative Committee – Clerk of the Board

The report was given by Co-Chair John McKibben. He went over the legislation that would affect the Clerk of The Board.

Co-Chair McKibben wanted to discuss restoring their lobbyist contract. The lobbyist is shared with the County Clerk's.

Legislative Committee – County Clerk's

A written report was submitted by Co-Chair Kathy Moran. Co-Chair Moran wanted to discuss restoring their lobbyist contract also. Discussion occurred between the Board Members.

Motion made to restore County Clerk's and Clerk of The Boards lobbyist contract by \$5,000 (Kathy Moran/Gail Pellerin) **APPROVED**. Also see amendments to annual budget under budget discussion.

Gifts and Honoraria

Report was given by Chair Fred Garcia.

Motion made to amend CACEO's honoree's gift policy as follows: In lieu of a gift a donation to the honoree's choice of charity or scholarship designation may be made.
(Deborah Seiler/Julie Rodewald) **APPROVED.**

Education Committee

President Darling Allen welcomed the new Co-Chairs Donna Johnston and Tricia Webber. Co-Chair Johnston asked for input on what type of training was needed or wanted. Some of the suggestions were continuing education both for new and existing staff and regional workshops. The committee will come back with a proposal.

Site Selection Committee

No report given

ITEMS DISCUSSED NOT ON THE AGENDA

Dues Restructuring

In light of the budget adjustments that were made and the fact that the CACEO dues revenue does not cover our payments to our lobbyist's President Darling Allen wants a dues restructuring proposal brought back to the Board at the next Board of Directors meeting scheduled for July 16, 2013 in Redwood City. Treasurer Dean Logan was assigned the task which he graciously accepted.

Email Received By President Darling Allen

President Darling Allen received an email regarding Elecnet being open to the outside. President Darling Allen likes the transparency with our current system. Some discussion occurred with no action being taken.

OTHER BUSINESS - None

Adjournment (Deborah Seiler/Dean Logan) **APPROVED**

Next Meeting: July 16, 2013 Redwood City, Annual Conference

Minutes respectfully submitted by: Sue Ranochak, Secretary