

California Professional Election Administrator Credential program (CalPEAC)

A joint project of CACEO and the Election Center, presents Courses 7-10, December 10 & 11 at the Hyatt Regency Sacramento, 1209 L Street, Sacramento, CA.



What is CalPEAC? California has one of the most diverse voter populations carrying with it unique challenges in election administration. Preparing California's election administrators to meet these challenges is the reason the California Association of Clerks and Election Officials (CACEO) created the California Professional Election Administrator Credential Program (CalPEAC). Upon completion of the program's 10 courses, participants will be conferred the CalPEAC Credential and be known as a Registered Election Official (REO). Each course addresses a different component of election administration and is instructed by a professional with experience in the subject area.

COURSE SEVEN

REQUIREMENTS FOR PRECINCTS & POLLING PLACES: MANAGEMENT ISSUES/SERVING VOTERS WITH SPECIFIC NEEDS
Chris McGinn, North Carolina Central University Assistant Professor, Instructor

This course covers all aspects of precincts and polling places including redistricting, precinct changes, accessibility laws and regulations, and the use of mitigations.

COURSE EIGHT

MANAGING THE ELECTION OFFICE *Jill LaVine, Retired Sacramento County ROV, Instructor*

This course provides an overview of elections administration and includes budgeting, purchasing, calendaring and staffing and helpful hints and examples.

COURSE NINE

HOW TO DEVELOP AND IMPLEMENT NEW LEGISLATION *Elections Legislative Committee Members, Instructors*

This course covers legislation from its inception to its implementation. Learn how to market your idea, navigate through the different committees, make amendments, and what it takes to enact a new law.

COURSE TEN

2020 – NOT JUST A PRESIDENTIAL ELECTION YEAR *Karin Mac Donald, Director Statewide Database, Instructor*

This course covers the US Census, the American Communities Survey, and other data that is used by counties during redistricting. It also will discuss the steps for redistricting and the steps election offices need to take to ensure a smooth process.

Ready to Graduate? If you have completed all courses, you will qualify to graduate upon completion of the courses offered in Sacramento. The graduation ceremony will be held directly after the completion of the final course on December 11, 2018. You may confirm your prior course attendance by emailing Donna Johnston at djohnston@co.sutter.ca.us or Tricia Webber at tricia.webber@santacruzcounty.us

Please check the box and clearly print your name as you would like it to appear on your certificate.

Yes, I will graduate. _____
(Clearly print your name)

Registration (Deadline is December 3, 2018. Cancellation after this date will result in a forfeiture of your registration fee)
Snacks will be provided. Lunch is on your own.

Course Seven: Monday, Dec. 10, 2018 9:00 am – 12:00 pm	\$150.00	Yes, I would like to attend
Course Eight: Monday, Dec. 10, 2018 1:30 pm – 4:30 pm	\$150.00	Yes, I would like to attend
Course Nine: Tuesday, Dec. 11, 2018 8:30 am – 11:30 am	\$150.00	Yes, I would like to attend
Course Ten: Tuesday, Dec. 11, 2018 1:00 pm – 4:00 pm	\$150.00	Yes, I would like to attend

Please mail payment to Santa Cruz Elections Attn: Tricia, 701 Ocean St Rm 210, Santa Cruz, CA 95060

Total Number of Courses _____ x \$150.00 = \$ _____ Check enclosed (Payable to CACEO)

Please complete a registration form for each attendee.

Name _____ Title / Employer (Agency) _____

Address _____

Phone _____ email address _____